Quarterly Tax Payment Log

Record every estimated payment so you always know what is paid and what is next.

FREE ONE-PAGE TOOL

Quarter	Income earned in	Due date	Planned	Paid	Date paid	Confirmation
Q1	Jan 1 - Mar 31	Apr 15, 2026				
Q2	Apr 1 - May 31	Jun 15, 2026				
Q3	Jun 1 - Aug 31	Sep 15, 2026				
Q4	Sep 1 - Dec 31	Jan 15, 2027				

Monthly set-aside tracker

Move your set-aside amount to a separate savings account each time a client pays you.

Month	Income received	Set-aside %	Amount moved	Date moved	Running total	Note
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Jul						
Aug						
Sep						
Oct						
Nov						
Dec						

Rule of thumb

Many freelancers set aside 25% to 30% of each payment. Your number depends on income, filing status and state.

Safe harbor generally means paying 90% of this year's tax or 100% of last year's (110% if prior AGI was over $150,000).

If you file by Feb 1, 2027 and pay in full, you can skip the Jan 15 payment.

Want the full year? The Freelancer Quarterly Tax Tracker for Excel adds income, expense and mileage logs, an automatic tax estimate and a year-end 1099 che